

**የወጭ አገር ተጓዥ የህክምና ምርመራ ሰማድረግ ፍላጎት ያላቸው ጤና ተቋማት ምዝገባ**

የጤና ጥበቃ ሚኒስቴር በህግ በተሰጠው ስልጣን መሰረት ወደ ወጭ በተሰደዱ ወደአረብ አገር ሰሚንቲ ሰዎች ምርመራ የሚያደርጉ ተቋማትን ከሚመለከታቸው አካላት ጋር በመሆን መርጦ ስራ እንዲጀምሩ ታስቦል። በዚህም መሰረት ከዚህ በታች የተያዘውን መስፈርት የሚያሟሉ የወጭ ደዌ ስፔሻሊስት ክሊኒኮች፣ ጠቅላላ ሆስፒታልና ከዚያ በላይ ፍቃድ ያላቸው የመንግስትና ሰግል ጤና ተቋማት ጤና ጥበቃ የሚዲካል አገልግሎት ጂኔራል ዳይሬክቶሬት ድረስ የድርጅታችሁን የታደሰ ፍቃድና የድርጅታችሁን ፕሮፍይል በመያዝ በአካል በመምጣት ወይንም በፓስታ ቁጥር 1234 አዲስ አበባ በፊደራል ጤና ጥበቃ አድራሻ እስከ ህዳር 15፣ 2009 ድረስ እንድትመዘገቡ እንጠይቃለን።

ለበለጠ መረጃ የሚኒስቴር መስሪያ ቤቱን ዌብ ሳይት፡ [www.moh.gov.et](http://www.moh.gov.et) መጎብኘት ይችላሉ ።

## Criteria for facility selection:

### **I. General requirements:**

1. The location of the facility is easily accessible.
2. Basement is not accepted as a location of a facility.
- 3-The facility is to be in a separate building or as part of a building which has an appropriate entrance.
- 4-The Minimum required area for medical fitness facility should not be less than 225 m<sup>2</sup>.
- 5- The height of the ceilings between 250 up to 280 cm.
- 6-The area of the building should be sufficient to accommodate the following activities in an appropriate sequence for the examination:
  - A - Office of the Medical Director.
  - B - Reception and registration office.
  - C - X-ray Room and waiting area for x-ray.
  - D – A room for blood samples.
  - E – A laboratory.
  - F – A reporting section.
- 7– All medical professionals in the facility should carry valid licenses from the local health authority.
- 8- Presence of employment agreements; authorized or approved by local authorities for all staff. The contract must clarify the duration of the contract, the profession and the working hours (full time / partial).
- 9 - Existence of a record keeping system.
- 10- Keeping & maintaining the purchasing bills for the equipment, reagents and solutions.
- 11- Fixing the code number of the center on all equipment.
- 12- The manpower in the facility should include:
  - A– A medical director (a minimum of one permanent internist needed).
  - B– General practitioners; from a recognized university + experience (5) years in the field of work.

C- Laboratory Supervisor [medical lab specialist] (physician, Master or equivalent in clinical pathology + 3-year experience after the Masters).

D- Laboratory specialist (appropriate university degree + 3-year experience).

E- Laboratory technicians (at least 2)

F– Radiology specialist (physician, Master or equivalent in Diagnostic Radiology + 3-year experience after the Master>s)

G- X-ray technicians (appropriate scientific qualification + 3-year experience).

H- Nursing staff, including at least

I- Phlebotomist (collect blood samples).

J– Administrative employees [a receptionist and data entry persons (fully aware of computer and have an accredited certificate in this field).

K- Ordinary workers of both sexes (for cleaning and general assistance)

13– Existence of medical waste disposal procedure.

14– Availability of an infection control manual in the center.

15- Fixing to each system a metal card which is difficult to be removed containing the code number of the center.

## **II- The reception and registration:**

### **A - The registration system:**

1-The existence of an electronic registration system linked with the special electronic connectivity program in the Executive Board.

2- Presence of an electronic fingerprint system.

3- The existence of an internal computer network to link the reception and registration unit to all other activities, including the medical reports' unit.

### **B- The candidates' waiting rooms:**

1-Appropriate waiting area in the health facility should be at least 50 m2 (divided into available halls with appropriate area for waiting).

2. Appropriate ventilation.

3-The presence of a clearly stated educational messages, outlining the importance of the medical fitness in country of origin and that this medical will be repeated in the end destination country prior to the issuing permanent residence visa (Iqama). The message should point out the importance of the forgery of the fitness report.

### **III- Activities of clinical examination:**

#### **A - Examination rooms:**

- 1 -Appropriate area.
- 2 -Appropriate area for vision testing.
- 3 -Adequate ventilation.
- 4 -Good illumination.
- 5 -Easy to clean floors (flagstones, marble and tiles).

#### **B – Equipment: -**

General medical examination room: - a desk + doctor chair + Chair for the candidate. - a regular examination table. - A partition or curtain. - a stethoscope - a Sphygmomanometer a blood pressure gauge (mercury) - a thermometer (digital) - tongue depressors (disposable) - medical gloves(disposable) - an ear endoscope (Auriscopes) - tuning fork - a bin for medical waste (distinct) - hand washbasin. - Eye examination room - digital device for measuring vision acuity (Digital) - equipment for diagnosis of color blindness.

### **IV. Laboratory:**

- 1 - To be included in the license of the medical facility, and be in the same building.
- 2 -Appropriate area.
- 3 - Appropriate place for reception and registration of the visitors through the electronic connectivity of the expatriate examination program.
- 4-The presence of a room for blood sample extraction equipped with the following:
  - A-Table & chair for the candidate
  - B-Tubes for the collection of samples of different types and sizes
  - C-Alcohol swabs
  - D-A trash bin to collect medical waste
  - E-Basin

5 - The laboratory should include the following units: - hematology unit - microbiology unit - parasitology unit

6. It is conditioned that each of the previously mentioned units to be isolated from the others in well-ventilated place (the existence of appropriate size suction fans) and contains:- basin and a system of disposal of samples and waste - Medical Refrigerator (capacity not less than 18 feet<sup>3</sup>) equipped with a thermometer. - Microscope (good quality)

7. In addition to the above, the hematology unit should contain: - 2 deep freezers - 2 centrifuge systems - 1 water bath - Automatic cell counter - Rotary device (FOR CBC TUBE MIXING) - An Elisa Device - Incubator

8. The presence of complete reagents for all the tests listed below and are consistent with the latest scientific developments and valid (with reference to the date of expiry), and the quantity to be sufficient to cover the expected number of expatriates to be examined.

9. Tests required: -

HIV ELISA screening I & II –

HbsAg ELISA screening - HCV antibodies ELISA screening - Complete urine analysis including Schistosoma. - Stool analysis for parasites including Schistosoma. – Blood sugar if (positive in urine), urea, creatinin, SGPT, SGOT. - VDRL and TPHA - Pregnancy test. - Malaria & microfilaria.

10. The existence of a quality assurance program for the tests including: - Periodic maintenance contract for services and calibration for devices and equipment (the existence of maintenance contracts with specialized companies, and to allocate a file for each device showing the dates of the periodic maintenance and calibration). - The test to be conducted on a standard sample and another one on a reference sample at each cycle to examine the samples of candidates.

## **V- X-ray examination:**

1-The X-ray Room should have an appropriate area and be inside the center.

2-A place for changing clothes.

3-Walls, doors and windows, flooring if not in the ground floor and ceiling lined with lead to protect against leakage of radiation.

4-The candidates to be registered in the computer after matching the electronic fingerprint with that taken in the reception and registration unit.

5-X-ray equipment:

A. Modern X-ray.

B. Large X-ray lantern.

C. Double-sided lead lined walls to protect X-ray technician.

D. Radiation protective gown.

E. Protector of the reproductive system of men and another for protection of the ovaries of women.

6- Keep the X-ray films for one year.

**VI - Medical reports' unit:**

- Entry of medical report results shall be through the electronic connectivity system.